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## PERMACULTURE DESIGN COURSE ONLINE TUITION AND FEES

As usual with tuition-based education, tuition fees do not cover reading materials. See the separate Course Reading List for discounted reading packages. UPDATED 2/11/11

Program selection (Choose <b>ONE</b> only) See below for description of various tracks. Fees here trump all prior documents.	Tuition US\$ only
Fast Track, <u>for certificate</u> , paid in advance	1,300
Fast Track, <u>for certificate</u> , paid after cycle begins	1,400
Deliberate Track, <u>for certificate</u> , paid in advance	1,500
Deliberate Track, <u>for certificate</u> , paid after cycle begins.	1,600
Full Course, <u>not for certificate</u> , if paid after course cycle begins.	1,300
Full Course, <u>not for certificate</u> , if paid in advance.	1,200
Full Course, private student, distance learning, paid in advance	5,000
Full Course, less design practicum	800
Full Course, less design practicum, paid in advance.	700
Full Course repeated (One repeat is free if you qualify, see protocol)	800

Program selection (If you <u>did not</u> chose one from the above)	Tuition	
See below for description of various tracks. Fees here trump all other documents.		
Registration fee. (Applied to tuition. Nonrefundable.)	300	
<b>Below are fees for training taken section by section, as opposed to the full course (above). Also below, fees for additional or make-up training.</b>		
Design Practicum (requires Section 1).	Fast track.	\$ 800
	Deliberate track	1,000
Design Practicum, <u>repeat</u> for a new draft submitted within 18 months*	600	
Design Practicum, extension <u>with permission</u> ** , <u>per reading</u> .	250	
Design Practicum, <u>Advanced</u> (Holders of our certificate only)	700	
<u>Design Review, Certificate holders not enrolled in our online course (negotiated)</u>	Minimum 3,000	
Section 1 Permaculture Design. (no practicum)	300	
Section 2 Permaculture Techniques and Technology (no practicum)	400	
Section 3 Invisible Structures, Design Reports (no practicum)	300	

<b>Other Options</b>	
Monitor Course, register with license of CD Receive posts, no comments or questions. There is no tuition if the registration comes <u>in the same envelope</u> with the CD order. The monitor reading package includes the CD and also qualifies under these terms.	Tuition -- 0 CD--250
Monitor, register separately from CD license	100 + CD
Monitor re-enrolls to monitor again (option for free CD update)	125
Ten or more people working on the same design, <u>full course</u> , <u>deliberate</u> <u>or fast track</u> , each***:	Tuition -- 800
Transfer from monitor to active student. Must exchange CD for monitor version	See upgrade fee
Transfer registration to another student at least 60 days before cycle begins	100
Transfer registration to another student less than 60 days prior to beginning of cycle *****	300
Transfer paid registration to another student during section 1 *****	500
Transfer own participation to <u>next cycle before class begins</u> .	100
Transfer registration to another student after section 1 of cycle	Not allowed
Transfer own participation to <u>next cycle during section 1</u> .	300

Note that the purchase of the CD and simultaneous registration as a monitor results in free **monitor tuition**. CD licenses and CD upgrades are what you pay for.

- \* For designs submitted but not approved within the deadline. This fee applies to designs that have gone through the review process but do not yet meet certification standards.
- \*\* For designs that the student needs more time to complete. If the student has submitted a full draft for certification by the stated deadline, then the above fee (\*) applies. Permission is required for this extension status and depends, in part, on enrollment levels in the next course cycle.
- \*\*\* Add \$100 each if paid after course cycle begins.
- \*\*\*\* Includes CD upgrade **provided** that the student returns the CD with payment with payment for the transfer. Otherwise, the transaction is treated as a new CD order. If returned any other time, an update fee applies. We strongly advise students to work from the current CD only as some requirements and resources usually change between course cycles. The current requirement **always** applies.
- \*\*\*\*\* You can only transfer your registration BEFORE the cycle begins. You must return your course CD, if you have one, to complete this process.

### **ENROLLMENT IN A GIVEN TRACK IS SUBJECT TO OUR APPROVAL**

Changing tracks is not allowed once the cycle begins, except in genuine emergencies.  
**Fast track:** Student completes all work including design project in one course cycle.  
**Deliberate-track:** Student completes all class work in the first cycle and has 18 months after the end of the first cycle to complete the design practicum. This option is best for highly self-directed individuals. It provides the most elapsed time to work on the design.

**Non-certificate.** This can be either with or without practicum, otherwise on the same basis as the fast track. Design reviews focus on the quality of the design, not the skill of the designer, as s/he will not qualify as an entry-level permaculturist.

Students who do not complete all other requirements in the cycle in which they enroll are not entitled to continue in the course and submit a design report later, even if they are enrolled in the deliberate track.

**NOTE: Reading lists often change between course cycles. Students participating in discussions are responsible to obtain any reading materials that have been added since they began the course. Reading lists are not changed during a course cycle. Students may also need to upgrade their course CDs when participating in a second cycle. Permaculture Certificate candidates must meet the requirements in effect in the cycle when they complete their work.**

## Tuition Discounts

Discounts are subtracted from the last payment due and apply to people prepaid and taking the full certificate course including the practicum.

Amounts listed are subtracted from the current tuition fees.

Reason for Discount	Amount/student
Married Couple or comparable life partners (2), total.	\$ 250
First two (not married) people working on the same design, total	150
<b>Each</b> additional person up to 9 (See above for 10 or more.)	250
Practicum begun in EPC 10-day or 2-week design intensive *	400
Monitor takes full course within 12 months (CD upgrade not included)	100
Monitor repeats course as monitor (includes exchange for updated CD) ∞	150
Monitor repeats course as monitor (no exchange for updated CD)	100

\* If more than one student from a workshop present the same design, they must submit **one integrated design as a team and at the same time**. Once I've finished with a design, I'm not going back to it because someone else wants a discount in a later course cycle.—DH

∞ Either the tuition discount or the CD upgrade discount applies, not both. (They result in the same cost.)

## Special CD Terms<sup>1</sup>

Special Situation (Applies only to CD. See above for any relevant tuition charges.)	Special license fee
Monitor doesn't get course reading list, just wants course posts on CD	\$165
Monitor enrolls to monitor again. CD update (exchange) <u>(Old CD must be sent at re-registration)</u>	(See above.)
Self-Study students only wants course posts, no support materials	\$100
Former Monitor Enrolls as Full Student, exchange old CD for upgrade*	\$175
Update CD (not an upgrade) (exchange)	1/2 current price
Older version of CD for self-study (specify Mac or Windows 98)**	\$75

See the Course Reading List for CD content and more fee info.

\* Applies to upgrade from Self-Study version to Certificate Student Version only. Not applicable if transfer discount is used. Only available to registered Certificate Students.

\*\* Subject to availability. We are usually out of older Mac CDs. Windows-compatible version works in Macs but not the other way, entirely.

**See the course CD for replacement terms if you break a CD. In all cases, we require an exchange of the old CD, even if in pieces. Without an exchange, the CD fee is the current price on our reading list, no discount.**

### Refund Policy

**Tuition:** Advance payments of tuition are refundable, less \$300, which we retain, provided that you **cancel at least 60 days before the course cycle begins. Thereafter, there are no tuition refunds.** The course reading package is discounted and non-refundable. If the refund process involves significant correspondence, we may also assess a service charge of no more than \$100.

If we are forced to cancel for any reason, we refund tuition in full. This has never happened in the online course.

**Reading materials.** There are no refunds for the course CD or for publications purchased as part of a discounted package. We will replace materials received in defective condition if we **receive returns within 60 days from our initial shipping date.** **Please check the contents of your order immediately on receipt.**

For publications purchased at retail, the refund policy on the latest Yankee Permaculture Order Form applies. It may be downloaded from our web site or send us an SASE.

### Installments and Deposits

Please pay fees in full. By dividing the course into three sections and the practicum, we have made it possible for you to pay in smaller increments. We absolutely will not set up accounts to deal with smaller, **or different**, increments than these. Save up and send the full fee all at once. You are not entitled to begin any section or practicum until you have paid in full, anyway. **Fees due are those in effect at the time full**

<sup>1</sup> As of 2009, many files in the course CD require Adobe Reader 7.0 or later, or equivalent.

**(final) payment is made.** (If fees rise during the course cycle, increased fees apply to any section you have not yet paid for at the time of the increase.)

**Exception:** We accept as little as \$300 to hold a place in the course prior to the beginning of a cycle. Your deposit of \$300 is non-refundable. If you take the practicum separately, you also pay a non-refundable deposit of \$300 to hold a place in the practicum treatment for a certain course cycle. (This is because we must budget our time for reviewing designs, which is a time-consuming process.)

Deposits on a place in the course as a whole or on the practicum are the only installments that we will account. Please respect this policy. We are permaculture teachers, not accountants.

## Scholarships

We offer one scholarship available per course cycle (or 2 half scholarships, etc.) The main purpose of our scholarships is to make the course available to people in places where US dollars are impossible, or nearly so, to accumulate. **Inability to pay must be absolute and involuntary.** If no one qualifies, the scholarship goes unused. (They do not accumulate to the next cycle.)

While we may applaud lifestyle choices that involve a reduced exposure to money, and while we appreciate the difficulties of college students, our scholarship will not underwrite these choices. We make exceptions for people on an **established** path of service, whom we regard to have paid in advance. Download the scholarship info from our web site ([www.barkingfrogspermaculture.org](http://www.barkingfrogspermaculture.org)) for more details.

**We accept scholarship applications only between July 1 and August 1 of each year.** Applications received before or after these dates are not considered. Believe it. (As of 2012, the scholarship application period rotates to Feb. 1-March 1, as the startup date of the annual course will change.)

**Interns** at Barking Frog Permaculture Center may monitor the online course free so long as they are interning while the course is in session. Participation in discussions will be at the discretion of the discussion leader for that cycle. Interns are responsible for purchase of their own reading materials.

**Our scholarships do not include reading materials.** However, we have assessed a surcharge to the course reading package to finance reading donations on a case by case basis. Nonetheless, assignment of a scholarship does not guarantee receipt of readings. The award of the scholarship is not final until the recipient has somehow also obtained the required readings. This prevents scholarships by being wasted on students who cannot participate.

We encourage people to seek scholarships from other sources, such as philanthropic individuals and organizations, groups that may benefit from your training, etc. They always can better afford to give you a scholarship than can we.

## Contributions

Contributions to our scholarship fund and to our literature donation fund can help people meet these expenses. **Contributions are also needed for reading packages**, which may be beyond the reach of people otherwise qualifying for scholarships. Our publication surcharge only covers about one reading package every two or three years.

We encourage students who may not meet our scholarship requirements to request support from individuals, groups and/or foundations who may actually have some money. We are a grassroots organization and have always operated on minimal finances.

## More Information

Our web site, [www.barkingfrogspermaculture.org](http://www.barkingfrogspermaculture.org) contains much more information. For the cost of required reading materials, see the **Course Reading List**. You may find prices and titles for a broader range of permaculture publications on the **Yankee Permaculture Order Form**. We have prepared an extensive **Course Protocol** to more fully explain the course approach, content, policies, fees, and so forth. This **Course Fee Table** trumps any other information on fees published prior to the date on this document. **Intern FAQs** are the first place that you should go if you wish to monitor the course while interning at Barking Frogs Permaculture Center. They may be found on our web site. You may download free design course pamphlets from the Barking Frogs web site, check out the credentials of our teachers, and gather many other kinds of information there. We also have recent versions of everything you need to know about the course available as a **course preregistration package**.